



**FIRST NATIONS OF QUEBEC
AND LABRADOR HEALTH
AND SOCIAL SERVICES
COMMISSION**

The FNQLHSSC is a non-profit organization that is responsible for supporting the efforts of the First Nations in Quebec and Labrador in order to, among other things, plan and deliver culturally appropriate and preventive health and social services programs.

JOB OFFER

Special Projects for Adults with Decreasing Independence Advisor

14-month contract with possibility of extension (35 hours per week)

Summary of responsibilities

In keeping with the mission, directions, values and general policies of the FNQLHSSC, the incumbent must:

- Advise and support communities in the implementation of special projects for adults with decreasing independence.

More specifically

- Coordinate consultation and engagement processes related to long-term care.
- Identify the long-term care support needs of First Nations communities and organizations.
- Support First Nations communities and organizations in their harmonization, complementarity and collaboration efforts, in order to maximize the resources and services offered to the clientele with decreasing independence.
- Support communities and organizations in the development and implementation of local action plans aimed at a continuum of care and services intended for the clientele with decreasing independence.
- Develop an adapted service offer as well as support tools and training activities, when required.
- Act as a liaison between communities and organizations, governments, and other organizations.
- Foster the development of skills in those who provide care to persons with decreasing independence.
- Coordinate a feasibility study concerning the transfer of the Assisted Living Program and the Home and Community Care Program to a First Nations regional body.
- Measure the progress and impacts of the Framework Policy on Continuing Care in the communities and organizations.
- Document the success and improvement factors of local projects focused on the design and implementation of a continuum of care and present the results of promising practices resulting from the Framework Policy on Continuing Care.
- Develop a sustainability plan for the long-term care strategy.
- In collaboration with the Program Agent – Services for Persons with Decreasing Independence, support the communities and organizations in the certification process for long-term care and residences, in partnership with Accreditation Canada and Indigenous Services Canada.
- Contribute to the achievement of sector objectives while promoting the maintenance of a work environment based on mutual aid, respect and collaboration (compliance with procedures, values, information management, etc.).
- Support the organization's mission by leveraging their expertise in carrying out projects (one-off or special), events and activities at the FNQLHSSC as well as with partners and external committees.

Employment prerequisites and conditions

- Bachelor's degree in the field of health or social services
- 3 to 5 years of relevant experience
- Experience working with First Nations
- Knowledge and understanding of First Nations cultures
- Knowledge of Microsoft 365
- Advanced French and English (written and oral)
- Availability to travel and work according to a flexible schedule when required
- A valid driver's license

Desired skills and attitudes

- Good ability to identify and manage priorities
- Good ability to analyze and synthesize
- Strong interpersonal skills
- Strong sense of ethics
- Adaptability and cultural sensitivity
- Good political skills
- Good ability to influence and mobilize around ideas
- Organizational skills and ability to manage several files simultaneously
- Good communicator
- Able to work effectively as part of a team

Salary conditions

The gross annual salary is situated between \$47 593,00 and \$62 479,33 and varies according to the candidate's experience. Please note that in order to be eligible for this starting salary, the successful candidate must meet the requirements in terms of minimum experience and academic training or possess the equivalencies when the position so allows.

Start date

As soon as possible.

Interested persons must send their curriculum vitae and a cover letter **no later than midnight on March 29, 2021** to the attention of:

Ms. Laurie Villeneuve, Human Resources Advisor

First Nations of Quebec and Labrador Health and Social Services Commission

250, place Chef-Michel-Laveau, local 102, Wendake, Quebec G0A 4V0

Fax: 418-842-7045

Email: rh@csspnl.com

Only pre-selected candidates will be contacted.

***The FNQLHSSC prioritizes applications
from the First Nations and Inuit.***

