



WE ARE HIRING!

Health Officer - One-year contract

You are seeking an energetic work environment and focused on the well-being of clients? The Micmac Nation of Gespeg is seeking a Health Officer to work with its community members. If you enjoy working with people, you have good interpersonal skills and you are dynamic, this position could be for you. Theselected candidate would work from the Administrative offices of the Nation, located in Gaspé.

Under the supervision of the Executive Director, this person will among other things have the following responsibilities:

- Accompany members to obtain relevant information on access to various services offered by First Nations and Inuit Health Services (FNIH)
- Coordinate the different services offered by the Health and Social Services Department, Health Commission, and the CISSS
- Organize and supervise community health activities (promotion, prevention, information sessions, medical transportation, and temporary accommodation services available during medical care)
- Identify sources of funding through various programs in collaboration with the Nation's Economic Development Officer
- Participate in various regional and provincial meetings on health in partnership particularly with Health Canada, the Quebec Health and Social Services Departments and their associated networks
- Write and produce various reports

Education/Experience

- Post-secondary education in health or related field an asset
- Experience working with clients in the field of health or social services
- Basic computer skills and knowledge of Microsoft Office
- Bilingualism (French and English) spoken.

Skills required

- Discretion and respect for confidentiality
- Ability to work with the public, strong interpersonal skills
- Excellent social skills, dynamic, active listening
- Autonomy (good judgment)
- Ability to work with a team

Work Conditions

- One-year contract (35 hours/week) - Maternity Leave Replacement
- Location of employment: Micmac Nation of Gespeg Administrative Offices
- Compensation: Based on current salary scale, education and experience
- Fourteen (14) paid public holidays; two (2) weeks' vacation at Christmas, office closes at twelve (12:00) pm on Fridays during the Summer season
- Must be able to travel if necessary

If this opportunity is for you, please send your resume to: Health Officer Position - MICMAC NATION OF GESPEG, To the attention: Micheline Roy by Email: michegabe@gmail.com or by mail: 30243, route 134, Mcleods, NB, E3N 5T9 or directly at the administrative offices of the Nation. **Your application must be received by September 5, 2022, at 5 p.m.**

With equal skills this offer prioritizes the members of the Micmac Nation of Gespeg. Only shortlisted candidates will be contacted.